Moda Business Centre
Stirling Way
Borehamwood WD6 2BW
t:+44 (0)20 3925 3613
f:+44 (0)20 7183 3073
contact@oliverelliot.co.uk
www.oliverelliot.co.uk

27 August, 2024
Our Ref: EGR215/EG/KJ

TO ALL CREDITORS OF ATLANTIC PACIFIC TRADING (APT) LIMITED - IN LIQUIDATION

Dear Sirs

ATLANTIC PACIFIC TRADING (APT) LIMITED IN LIQUIDATION ("THE INSOLVENT ESTATE")
Company Number: 07354563
Address: Antrobus House, 18 College Street, Petersfield, Hampshire, GU31 4AD

I, Elliot Green, give notice of my appointment as Liquidator of Atlantic Pacific Trading (APT) Limited on 27 August 2024. Later today or shortly thereafter I intend to provide my opening report ("the Report") to creditors.

NOTICE OF WEBSITE DELIVERY OF DOCUMENTS

I give Notice pursuant to Rules 1.49 and 1.50 of the Insolvency (England and Wales) Rules 2016 that the Report and delivery of the documents in this case including Progress Reports, the Final Account upon completion of the case will be available for viewing and downloading at two websites:

https://www.ips-docs.com/ using the **CaseCode**: **EGR215 and Password: !RGE512APT!**

Alternatively, in order to access the Report and documents via our website please go to www.oliverelliot.co.uk/creditor-portal/. To access the alphabetical case page for downloading the Report you will need to use the above password.

Enclosed within the Report will be a proof of debt form for your completion. Please note that future documents will be made available for viewing and downloading on these websites without issuing further notices to creditors save for personal delivery documents, a document of intention to declare a dividend or a document which is not generally delivered. A document is generally delivered if it is to members, creditors and contributories or any class of such persons. I am not obliged to deliver notice of such documents; however you may at any time request a hard copy of any or all of the documents currently available for viewing on the website and all future documents which may be made available there by contacting my office. This will include my Annual Progress Report to creditors which will be available on the website within 2 months of the anniversary of my appointment date each year. The same password will be utilised throughout my administration of the case unless creditors are advised otherwise.

Please also note that the above documents will be available for viewing and download for the duration of the case and for at least 2 months from the date that the administration of the estate is concluded. All documents relating to the case may be removed after that time without further notice.

A hard copy of any document will be provided upon request if you contact my office by:

- telephone on 020 3925 3613;
- email at contact@oliverelliot.co.uk;
- post at Moda Business Centre, Stirling Way, Borehamwood, WD6 2BW.

All annual Progress Reports and the Final Account should also be available for downloading from Companies House. They can be searched for using the Company's name or number at following webpage https://find-and-update.company-information.service.gov.uk/.

OFFICE-HOLDER REMUNERATION

Information on creditor rights in relation to office-holder remuneration, expenses and information can be found in Statement of Insolvency Practice Number 9 (Payments To Insolvency Office Holders And Their Associates From An Estate) which can be viewed here:

https://www.oliverelliot.co.uk/wp-content/uploads/2021/03/sip-9-payments-to-insolvency-office-holders-and-their-associates-from-an-estate-ew-1.pdf

Creditor rights in relation to remuneration, expenses and information and in particular in relation to challenging such matters, can be found at the following link:

https://www.oliverelliot.co.uk/creditors-rights-in-insolvency/

CREDITORS COMMITTEE

Creditors are entitled to and will be invited in any future decision procedure to vote on the formation of a Committee. In any event creditors have the right to seek a Decision Procedure to establish a Creditors Committee. A minimum of three creditors are required to enable a Committee to be formed.

Further information on the rights, duties and the functions of a Committee is available in a booklet published by the Association of Business Recovery Professionals (R3). This booklet is called A Guide To Creditors – Liquidation / Creditors' Committees and Commissioners can be accessed at:

https://www.r3.org.uk/technical-library/england-wales/technical-guidance/creditor-guides/more/29111/page/1/liquidation-creditors-committees-and-commissioners/

OPTING-OUT BY CREDITORS

Creditors may, pursuant to Rule 1.39 of the Insolvency Rules 2016, opt out of receiving further documents relating to this matter.

The matter refers to the estate of Atlantic Pacific Trading (APT) Limited for which the office-holder is Elliot Green of Oliver Elliot, Moda Business Centre, Stirling Way, Borehamwood, WD6 2BW, the contact details for the office-holder is telephone number 020 3925 3613. When calling, please ask to speak to Elliot Green. Any creditor has the right to elect to opt out of receiving further documents about this matter. However, this will not apply to any document that the Insolvency Act 1986 requires me to deliver to all creditors without excluding any of the opted-out creditors, it does not apply to any notice relating to any change (if applicable) of the office-holder and/or the office-holder's contact details if the document is a notice of a dividend or post dividend or notice which the Court orders to be sent to all creditors or all creditors of a particular category to which the creditor belongs. If any creditor wishes to opt out, this will not affect their entitlement to receive dividends should any be paid to creditors. Save where the position set out in the Insolvency (England and Wales) Rules 2016 provides otherwise, opting-out will not affect the right that any creditor may have to vote in a decision procedure or to participate in a deemed consent procedure. However, if a creditor opts out then in such circumstances they will not receive notification of such a procedure.

Please note that any creditor who opts out will be treated as having opted out in respect of any consecutive insolvency proceedings of a different kind in respect of Atlantic Pacific Trading (APT) Limited. If any creditor opts out but wishes to change their mind and revoke that position at any time of their choosing can do so. However, they must have delivered a completed Voting Form, together with a proof in respect of their claim (unless a proof has already been submitted) to the Convener, whose contact details are below, by no later than the Decision Date, failing which their votes will be disregarded. The procedure by which a creditor may opt out and/or revoke their decision to opt out, must be by way of a notice in writing, authenticated and dated by the creditor and delivered to the office-holder. The effect of the notice in either event will come into effect when the notice is delivered to the office-holder.

INVESTIGATIONS

It is the primary duty of the Office-Holder of the Insolvent Estate to collect its assets to discharge its liabilities after expenses, to investigate the possibility of further assets and examine the past conduct of Directors. If any creditor is aware or becomes aware of the existence of any transactions or trading that they consider to be consistent with the above or of concern generally, then please contact my office to afford me details of the same for my consideration.

FURTHER INFORMATION FOR CREDITORS

Creditors wishing for further information in respect of their rights under the Insolvency legislation can refer to the following websites that they may find of assistance:

https://www.r3.org.uk/

In addition, there is a considerable volume of information published on the website of Oliver Elliot for creditors and the link to that is here:

https://www.oliverelliot.co.uk/insolvency-guides-and-information/

OFFICE-HOLDER CONTACT DETAILS

Name: Elliot Green
IP number: 9260
Name of firm: Oliver Elliot Chartered Accountants
Firm's address: Moda Business Centre, Stirling Way, Borehamwood, WD6 2BW
Date of Appointment: 27 August 2024
Telephone Number: 020 3925 3613
Email: contact@oliverelliot.co.uk

PRESCRIBED PART FOR UNSECURED CREDITORS

Section 176A(1)(a) requires me as Office-Holder to set aside the prescribed part of the Insolvent Estate's net property for the satisfaction of unsecured debts.

There are no charges registered at Companies House having a floating charge and accordingly there appears to be no prescribed part.

QUALITY OF SERVICE, DATA PRIVACY, COMPLAINTS AND CODE OF ETHICS

As I am an insolvency practitioner, by virtue of Statement of Insolvency Practice Number 1, which can be viewed here:

https://www.icaew.com/-/media/corporate/files/technical/insolvency/regulations-and-standards/sips/england/sip-1-e-and-w-introduction-to-statements-of-insolvency-practice-oct-2015.ashx/

I should inform creditors that I am bound by the Insolvency Code of Ethics when carrying out all professional work relating to insolvency appointments, which can be viewed here

https://www.oliverelliot.co.uk/wp-content/uploads/2020/05/Insolvency-code-of-ethics-1.pdf

Further the Institute of Chartered Accountants in England and Wales also has code of ethics that apply to Insolvency Practitioners which is applicable to me and which can be seen here: https://www.icaew.com/-/media/corporate/files/members/regulations-standards-and-guidance/ethics/code-of-ethics-part-d-insolvency-practitioners-1-jan-2011.ashx?la=en

Our privacy policy explains the measures we take to protect your data and the legal basis for doing so. Please review our updated Privacy Policy on our website: https://www.oliverelliot.co.uk/privacy-notice/. If you have any queries please email the privacy officer at contact@oliverelliot.co.uk. In order to help us to give you the best service we shall investigate complaints expeditiously in the ordinary course of business. If at any time you would like to discuss with us how our service to you could be improved or if you are dissatisfied with the service you are receiving, please let us know by emailing us at contact@oliverelliot.co.uk. We will use best endeavours to look into any complaint carefully and promptly and to do all we can to explain the position to you.

In order to help us to give you the best service we have set up procedures to comply with the Institute's Bye-Laws regarding the investigation of complaints. If at any time you would like to discuss with us how our service to you could be improved or if you are dissatisfied with the service you are receiving, please let us know by telephoning Elliot Green on 020 3925 3613. We will look into any complaint carefully and promptly and to do all we can to explain the position to you. If we have given you a less than satisfactory service we undertake to do everything reasonable to put it right. Oliver Elliot places a high priority on client service and are keen to ensure that the quality of this is maintained. We are committed to providing a professional, fair, efficient and courteous service to all participants in the insolvency process, whether they are creditors, directors, shareholders, bankrupts or debtors. In the event that you are dissatisfied with the service you are receiving then we want you to contact us immediately in order that we can and we will try to resolve your complaint. In the first instance, please try to resolve your complaint by emailing our CEO, Elliot Green at elliot.green@oliverelliot.co.uk. In order to assist us with dealing with your complaint as quickly and efficiently as possible, your letter of complaint should include as much detail as possible and, in all cases, the following information:

- Your name and address;
- The full name of the insolvency case together with the Court name and number if applicable;
- Copies of any relevant correspondence and documents relating to the complaint;
- The name of the person or persons against whom your complaint is made;
- Full details of your complaint;
- An explanation of how you would like us to resolve your complaint.

As the process continues, please let us know as soon as possible if your circumstances or expectations change or if any of the information provided with your letter of complaint changes or ceases to become applicable.

In the unfortunate event that it is not possible for Oliver Elliot to resolve your complaint, you can refer the complaint to The Insolvency Complaints Gateway, "www.gov.uk/complain-about-insolvency-practitioner". The Insolvency Complaints Gateway will review the complaint and decide whether it is appropriate to refer the matter to our CEO, Elliot Green's authorising body, The Institute of Chartered Accountants in England and Wales. Please note that the Insolvency Service, the body responsible for running the Insolvency Complaints Gateway, encourages a complainant, in the first instance, to attempt to resolve any complaints via the internal complaints process of the firm in respect of which the complaint is being made. If you have difficulty accessing the online complaints form you can also make your complaint through the Insolvency Service Enquiry Line - email insolvency.enquiryline@insolvency.gov.uk or telephone: 0300 678 0015 and you will be taken through the same questions over the phone. You can post a complaint to IP Complaints, 3rd Floor, 1 City Walk, Leeds, LS11 9DA.

In relation to any document referred to in this letter by way of an internet link; a hard copy can be provided upon request.

If you would like to make any comments, suggestions, raise a query or make a complaint about the service you have received, please contact me.

Yours faithfully

Elliot Green
Liquidator
Licensed by the Institute of Chartered Accountants in England & Wales
(Insolvency Practitioner Number 9260)